



Vision: Transforming lives through learning.

DEC CHARGE: The District Executive Council (DEC) serves in an advisory capacity to the Chancellor. DEC advises the Chancellor on District policy development and governance issues, and on matters referred to the council by the colleges, District Services, and/or college/District standing councils or committees. DEC reviews and recommends items for the Governing Board meeting dockets.

DISTRICT EXECUTIVE COUNCIL

MEETING NOTES

Monday, April 10, 2017, 1:00–2:30 PM
Grossmont College Griffin Gate

Chair: Chancellor	Cindy Miles	<input checked="" type="checkbox"/>	Confidential Admin Rep.	Kim Widdes	<input checked="" type="checkbox"/>
VC Business Services	Sue Rearic	<input checked="" type="checkbox"/>	Confidential Employees Rep.	Tepora Fatilua for Cheryl Detwiler	<input checked="" type="checkbox"/>
VC Human Resources	Tim Corcoran	<input checked="" type="checkbox"/>	Academic Senate President-CC	Paul Carmona	<input checked="" type="checkbox"/>
President-GC	Nabil Abu-Ghazaleh	<input checked="" type="checkbox"/>	Academic Senate President-GC	Tate Hurvitz	<input checked="" type="checkbox"/>
President-CC	Julianna Barnes	<input type="checkbox"/>	Classified Senate President-CC	Monica Blando	<input checked="" type="checkbox"/>
ASGCC President	Niveen Almezory	<input type="checkbox"/>	VC Workforce and Organizational Dev	John Valencia	<input checked="" type="checkbox"/>
ASGC President	Kaitlin Feagin	<input type="checkbox"/>	Also Present:		
AFT Representative	Jim Mahler	<input checked="" type="checkbox"/>	Recorder	Rosie Ibarra	<input checked="" type="checkbox"/>
CSEA President	Rocky Rose	<input type="checkbox"/>			
Admin Assoc. President	Michael Copenhaver	<input checked="" type="checkbox"/>			

Action Item	Who	Due by
Items 501, Personnel Actions, Item 502, Short-Term Hourly Assignments, and Item 503, Emeritus Status, will be forwarded to DEC and added to the Governing Board docket.	Rosie Ibarra	Done
BP/AP 7233, Interim/Out-of-Class Process—edits will be made and referred to an editor to streamline and clarify for readability. Will remain on the agenda for May meeting.	Kim Widdes/Tim Corcoran	5/8/17
BP/AP 4225 Course Repetition—will return for a second read.	Rosie Ibarra	5/8/17
BP/AP 3501 Campus Security and Access—will return for a third read.	Rosie Ibarra	5/8/17
BP/AP 7270 Student Workers—will return for a fourth read.	Cheryl Detwiler	5/8/17
BP/AP 7600 Public Safety Department—will be added to the agenda for a second read.	Rosie Ibarra	5/8/17
Next Meeting: Monday, May 8, 2017, 1:00–2:30 PM, Cuyamaca College Student Center, Room I-209	All	

Discussion items	Action/Follow-Up
A. Tuesday, April 18, 2017, Governing Board Docket 4:00 PM—TBA	For the 4:00 p.m. workshop, Nabil said there will be a presentation on student engagement on campus and outreach in the community.

Discussion items	Action/Follow-Up
	<p>Item 501 Personnel Actions—There are few edits/additions that will be made to the 501:</p> <ul style="list-style-type: none"> • Pat Setzer, VP Cuyamaca College, will be added • Changing Yolanda Guerrero from Retirement to ERI Retirement <p>Two new docket items will be added:</p> <ul style="list-style-type: none"> • Item 502, Short-Term Hourly Assignments—two hourly assignments will be added and forwarded to DEC. • Item 503, Emeritus Status—Tate will send Rosie the documents, which will be forwarded to DEC.
<p>B. Interim/Out of Class Process (<i>updates to specific Board policies and updated quick reference</i>)</p> <ul style="list-style-type: none"> • BP/AP 7233 Claims for Work Out-of-Classification Interim Appointments and Substitute; Short-Term Classified Staff • Draft Request for Out-of-Class Pay/Interim Assignment • Quick Reference 	<p>Kim shared documents resulting from extensive work with HRAC to update/clarify the out-of-class and interim assignment policy. Edits recommended to the BP/AP and Quick Reference:</p> <p>BP/AP 7233:</p> <ul style="list-style-type: none"> • The BP/AP name should be edited to “Temporary Assignments: Work Out-of-Classification Interim Appointments and Substitute; Short-Term Classified Staff <p>BP 7233 only:</p> <ul style="list-style-type: none"> • The title needs dashes in between “out-of-classification” • First paragraph add a comma after “days” • Second paragraph delete the word “external” <p>AP 7233 only:</p> <ul style="list-style-type: none"> • First paragraph, line six, delete the word “external” • Second page, fourth paragraph, add a period after “terminated” • Second page, add a return after the heading <i>Administrators</i> • Third page, first paragraph, third line, delete the word “external” • Third page, second paragraph, fourth line down, delete the sentence, “There are no provisions for extensions” • Third page, fifth paragraph, delete the word “originator’s” and add “interim supervisor’s” <p>Quick Reference:</p> <ul style="list-style-type: none"> • Under notes section from the first page, fourth bullet, delete the word “originator’s” and add “interim employee supervisor” <p>The documents will be revised with the edits. Once changes are made they will be referred to an editor to streamline and clarify them for readability and more general understanding.</p>

Discussion items	Action/Follow-Up
<p>C. Board Policies/Administrative Procedures</p> <p>Third Read (Approved by DCEC)</p> <ul style="list-style-type: none">• BP/AP 7270 Student Workers <p>First Read (Approved by DCEC)</p> <ul style="list-style-type: none">• BP/AP 4225 Course Repetition <p>Second Read</p> <ul style="list-style-type: none">• BP/AP 3501 Campus Security and Access	<p>The following board policies and administrative procedures will return for a second read:</p> <ul style="list-style-type: none">• BP/AP 4225 Course Repetition—will return for a second read. <i>(update: reviewed by Marsha Gable, DCEC has approved)</i> <p>The following board policies and administrative procedures will return for a third read:</p> <ul style="list-style-type: none">• BP/AP 3501 Campus Security and Access—verifying who has reviewed <i>(update: Public Safety Council reviewed, Nicole Conklin approved)</i> <p>The following board policies and administrative procedures will return for a fourth read:</p> <ul style="list-style-type: none">• BP/AP 7270 Student Workers—Cheryl has edits before moving forward. <p>BP/AP 7600 Public Safety Department will return to DEC in May for a second read.</p>